

## United States Court of Appeals

*For the Eighth Circuit*

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### Notice Regarding Fax Filing

Beginning Friday, June 1, 2007, the Clerk's Office will accept fax filings only from pro se parties and from attorneys in emergency situations. An emergency situations exists when CM/ECF is unavailable or when an attorney must file a document and cannot register for CM/ECF filing. Fax filings are limited to ten pages. The fax number for filing these documents is: (314)-244-2780.

The following documents may ***not*** be filed by fax:

- \* Original Proceedings filed pursuant to FRAP 5, FRAP 15, FRAP 21, 8<sup>th</sup> Cir. R. 22B, and Fed.R.Civ.P. 23(f).
- \* Briefs filed pursuant to FRAP 28 or FRAP 29, although counsel may submit FRAP 28(j) letters by fax.
- \* Appendices filed pursuant to FRAP 30.
- \* Petitions for rehearing or rehearing en banc filed pursuant to FRAP 40 or FRAP 35 and responses to petitions for rehearing or rehearing en banc.
- \* Applications for admission to the bar - FRAP 46.

The ten page limit does not include the cover sheet, but it does include any attachments to the document, including the certificate of service. Documents exceeding the page limit are subject to being stricken. Pursuant to FRAP 27(C)(i), a motion and a supporting memo can not be split into two documents.

All faxes must have a cover sheet identifying the sender and providing the name and phone number of a person the clerk's office can contact in the event of a problem with the fax transmission. Please include our case number on your cover sheet and your filing.

The fax lines will be open twenty-four hours a day. Faxed documents will be filed as of the date they are received in the clerk's office. Any document received on Saturday, Sunday or a legal holiday will be filed the next business day.

Hard copy should not be transmitted as a follow-up to the fax transmission. Counsel should set their fax machines to print a confirmation of the transaction, as the confirmation will serve as your proof of the completion of the transaction. Upon request, we can fax back the "RECEIVED" stamped first page of the document after we have completed its processing.

Questions should be addressed to the Clerk of the Court at the number shown above.