

## **CJA20 Compensation Rates in eVoucher** (updated 3/28/18)

### **Hourly Attorney Rates**

Work performed on or after:	
March 1, 2014	\$126
January 1, 2015	\$127
January 1, 2016	\$129
May 5, 2017	\$132
March 23, 2018	\$140

eVoucher will automatically calculate the applicable rate based on the date of service.

Please note that on March 23, 2018, Congress authorized an increase in the statutory maximums for CJA cases. These increases apply to all cases in which some of the time and expenses were incurred on or after March 23, 2018. If all of the time and expenses were incurred before March 23, then the former maximums apply. The new maximum amounts are:

Appeal of direct criminal appeals - \$7,800  
Appeal in habeas cases - \$7,800  
Other appeals - \$2,300

**Services of investigators, translators, experts and other services:** Prior authorization is generally not required in the Eighth Circuit Court of Appeals. Counsel should submit the CJA 21 voucher with the CJA 20 voucher at the end of the case.

### **Mileage Rates**

<u>Date Travel Occurred</u>	<u>Reimbursable Amount</u>
On or after April 17, 2012	.555 mile
On or after January 1, 2013	.565 mile
On or after January 1, 2014	.560 mile
On or after January 1, 2015	.575 mile
On or after January 1, 2016	.540 mile
On or after January 1, 2017	.535 mile
On or after January 1, 2018	.545 mile

eVoucher will automatically calculate the applicable mileage rate based on the day of travel.

### **Photocopy Rate**

Copies made "in-house" will be reimbursed in an amount up to and including 15¢ per page. Please show on the Expenses Tab, the number of copies made and the cost per copy. All photocopy charges incurred outside of appointed counsel's office by a commercial vendor require a receipt, attached as a PDF document, and identified as a receipt for copies.

### **Facsimile Rate**

Facsimiles sent “in-house” will be reimbursed in an amount up to and including \$1.00 per page. Please show this expense on the Expenses section, the number of pages sent and the cost per page. All facsimile charges incurred outside of the appointed counsel's office by a commercial vendor require a receipt, attached as a PDF document, and identified as a receipt for Fax.

### **Legal Assistants/Law Clerks/Law Students - Statutory Maximum \$2,500**

Paralegals, legal assistants, and law students may be compensated at an hourly rate less than that paid to appointed counsel. Requests for compensation for time expended by legal assistants, paralegals, and law students must be submitted on a CJA Form 21. No prior authorization is required but counsel must submit the name of the paralegal to the court for entry in the eVoucher database. See Instructions for Completing the CJA 21/31 vouchers. Counsel will provide an explanation of the services provided, the hourly rate requested, and the time expended. Such justification statement should be submitted as a separate document, scanned in PDF format, and attached as a document in the Documents Tab, and identified as a justification statement. Reimbursement will not be provided for services that are considered secretarial work, even if provided by paralegals or legal assistants. Counsel should list the hours worked in the services section and submit supporting worksheets as a PDF document under the Documents Tab. The CJA Form 21 should be submitted with the final CJA 20 after the mandate has issued.

### **Please Note**

In addition to the above-mentioned receipts, the Court also requires receipts for the following expenses. Please **circle** the **date** and **amount claimed**. **All receipts must be scanned and attached as PDF documents in the Documents Tab and identified with specificity.**

1. Long distance phone charges in excess of \$50. The receipt should be the itemized invoice. Please **circle** the date, telephone number and amount. Please note on the receipt who the calls were made to or received from.
2. Expenses related to computer assisted legal research (Lexis, Westlaw, etc) must be accompanied by the itemized invoice showing the number of minutes, client's name or reference number, and the amount charged. Please **circle** the applicable charges being claimed.
3. Postage expenses for overnight delivery or courier services require a detailed receipt.
4. Travel expenses for oral argument should be itemized and accompanied by receipts. The Court requires the hotel's detailed itemized receipt showing the cost of the room and the taxes charged. Detailed meal receipts are also required for meals totaling over \$25. Please remember that alcoholic beverages are not part of the allowable expenses. Receipts for public transit or taxi from office to airport, airport to hotel or courthouse, and return. (Car rental is not a reimbursable expense.)